

# Guide for applying to NUI for an exemption from Irish and/or a Third Language



Ollscoil na hÉireann  
National University of Ireland  
The Registrar,  
49 Merrion Square,  
Dublin 2, D02 V583, Ireland  
Phone +353 1 439 2424  
registrar@nui.ie  
www.nui.ie @NUI MerrionSq

To apply to the NUI for a language exemption (Irish and/or Third Language), you need to submit a completed Exemption Application Form and other relevant material. Before submission, NUI strongly advises that you read the following two documents:

1. NUI booklet Matriculation Regulations: Minimum Academic Entry and Registration Requirements ([www.nui.ie/college/entry-requirements.asp](http://www.nui.ie/college/entry-requirements.asp)). Hard copies are also available by contacting NUI.
2. NUI's Data Protection policy ([www.nui.ie/about/data-protection.asp](http://www.nui.ie/about/data-protection.asp)). NUI has a legal obligation to set matriculation requirements on behalf of NUI universities and colleges. By submitting the exemption application form, a student is consenting to NUI processing their personal data and sharing the exemption decision with CAO.

- There are five sections in this Exemption Application Form.
- All applicants are required to complete Section A and one other section of the form.
- See below to find out which of the four sections is relevant to you.

Your application should be accompanied by a copy of your birth certificate

Section C should be signed by the Principal of your school.

Section D should be signed by the Principal of your current school.

Section E should be signed by the Principal of your school.

## Section B --- for exemption from Irish only

For candidates born outside the Republic of Ireland (but who are living in and being educated in the Republic of Ireland).

## Section C --- for exemption from Irish only

For candidates born in the Republic of Ireland (26 counties) but:

- whose primary education up to the age of eleven years was outside the Republic of Ireland (26 counties); or
- who, in the course of their primary and post-primary education combined, spent at least three continuous years outside the Republic of Ireland (26 counties).

## Section D --- for exemption from Irish and/or Third Language

For candidates who have been exempted in school from the study of Irish, because of a Specific Learning Disability affecting basic language skills in the mother tongue (viz. a dyslexic condition warranting exemption). In accordance with Department of Education and Skills (DES) Revision of Rule 'Rules and Programmes for Secondary School' in relation to exemption from Irish (*Circular letter M10/94 – 1(c)(i)*).

Application made under this regulation should be accompanied by:

- a copy of the DES Certificate of Exemption, signed by the Principal of the school where the certificate was issued and
- the relevant professional psychologist's report.

## Section E --- for exemption from Irish and/or Third Language

For candidates who have not received a DES Certificate of Exemption but who are certified by a professional psychologist as having a Specific Learning Disability affecting basic language skills in the mother tongue (viz. a dyslexic condition warranting exemption).

Application made under this regulation should be accompanied by:

- a Certification Form signed by a professional psychologist (available from NUI) and
- the psychologist's report.

# Application for Matriculation Registration Exemption (School Record Form)



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All applicants must complete Section A.

Please write in block capitals.

This email maybe used to contact you in relation to this application.

\*If CAO number is unknown, please state year of CAO application.

if different

## Section A --- Personal details

Surname \_\_\_\_\_

First name(s) \_\_\_\_\_

Address \_\_\_\_\_

Date of birth 

D	D	M	M	Y	Y	Y	Y
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Phone/Mobile 

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Email \_\_\_\_\_

CAO number\* 

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Year of CAO application 

Y	Y	Y	Y
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Year of Leaving Cert 

Y	Y	Y	Y
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## Studying Irish

Did you present Irish at Junior Certificate?

No  Yes *Level taken* \_\_\_\_\_ *Grade obtained* \_\_\_\_\_

## Studying a Third Language

Did you present a Third Language at Junior Certificate?

No  Yes *Level taken* \_\_\_\_\_ *Grade obtained* \_\_\_\_\_

Did you present a Third Language in any State Examination other than Irish Junior Cert (e.g. GCSE)

No  Yes

*Examination taken* \_\_\_\_\_ *Year*

Y	Y	Y	Y
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*Grade obtained* \_\_\_\_\_

## Leaving Certificate subjects

Please list your Leaving Certificate subjects indicating level taken

1. _____	<input type="checkbox"/> H <input type="checkbox"/> O	5. _____	<input type="checkbox"/> H <input type="checkbox"/> O
2. _____	<input type="checkbox"/> H <input type="checkbox"/> O	6. _____	<input type="checkbox"/> H <input type="checkbox"/> O
3. _____	<input type="checkbox"/> H <input type="checkbox"/> O	7. _____	<input type="checkbox"/> H <input type="checkbox"/> O
4. _____	<input type="checkbox"/> H <input type="checkbox"/> O	8. _____	<input type="checkbox"/> H <input type="checkbox"/> O

## Data Protection

NUI processes all personal data transparently and lawfully.

NUI shares exemption decisions with CAO. NUI does not share any other personal student information related to matriculation.

Please refer to NUI's general Data Protection Policy, available at [www.nui.ie](http://www.nui.ie)

You must present at least six subjects for NUI Matriculation.

The Leaving Certificate Vocational Programme (LCVP) is not accepted as a subject for Matriculation purposes.

I confirm that, to the best of my knowledge, the information given in this application is correct.

Signature of Applicant \_\_\_\_\_

Date of signature \_\_\_\_\_

D	D	M	M	Y	Y	Y	Y
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### Section B --- for exemption from Irish only

For candidates born outside the Republic of Ireland (but who are living in the Republic of Ireland).

- Candidates born outside the Republic of Ireland (26 counties), and who are being educated within the Republic of Ireland, must complete Sections A and B of the Exemption Application Form and send this to NUI with a copy of their birth certificate for verification. **(Those born in NI or Great Britain, who are presenting GCSEs and who do not have a Republic of Ireland address do not need to apply as exemptions are granted automatically)**

Exemption under this regulation can be granted only from Irish.

I enclose a copy of my birth certificate.

### Section C --- for exemption from Irish only

For candidates born in the Republic of Ireland (26 counties) but:

- whose primary education up to the age of eleven years was outside the Republic of Ireland (26 counties); **or**
- who, in the course of their primary and post-primary education combined, spent at least three continuous years outside the Republic of Ireland (26 counties).

Exemption under this regulation can be granted only from Irish.

#### Attendance at primary school

Name(s) of primary school(s) attended

Years of attendance

\_\_\_\_\_  
 \_\_\_\_\_

Y	Y	Y	Y	to	Y	Y	Y	Y
Y	Y	Y	Y	to	Y	Y	Y	Y

#### Attendance at post-primary school

Name(s) of post-primary school(s) attended

Years of attendance

\_\_\_\_\_  
 \_\_\_\_\_

Y	Y	Y	Y	to	Y	Y	Y	Y
Y	Y	Y	Y	to	Y	Y	Y	Y

Number of years, if any, that you studied Irish at primary school

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Please have this declaration signed by the Principal of your school.

#### Declaration by School Principal

This is to certify that (name of student) \_\_\_\_\_

in the course of their primary and post-primary education combined, spent at least three continuous years outside the Republic of Ireland (26 counties)

School name \_\_\_\_\_

School address \_\_\_\_\_  
 \_\_\_\_\_

School phone \_\_\_\_\_

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I confirm that, to the best of my knowledge, the information given in this application is correct.

Signature of School Principal \_\_\_\_\_

Date of signature

D	D	M	M	Y	Y	Y	Y
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Candidates should read carefully section 5 and 6 on the Regulations regarding the Irish requirements and the Third Language Requirement in the booklet 'NUI Matriculation Regulations' before completing this section of the application.

**Section D --- for exemption from Irish and/or Third Language**

**Department of Education and Skills Certificate**



**Professional Psychologist's Certificate**



Candidates submitting a Certificate of Exemption from Irish in accordance with Department of Education and Skills (DES) Revision of Rule 46 'Rules and Programmes for Secondary School' in relation to exemption from Irish (Circular letter M10/94 – 1(c)(i)).

Exemptions(s) for which you wish to apply

Irish and Third Language       Irish only       Third Language only

**Attendance at primary school**

Name(s) of primary school(s) attended

Years of attendance

_____	Y	Y	Y	Y	to	Y	Y	Y	Y
_____	Y	Y	Y	Y	to	Y	Y	Y	Y

**Attendance at post-primary school**

Name(s) of post-primary school(s) attended

Years of attendance

_____	Y	Y	Y	Y	to	Y	Y	Y	Y
_____	Y	Y	Y	Y	to	Y	Y	Y	Y

Number of years, if any, that you studied Irish at primary school

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Number of years, if any, that you studied Irish at post-primary school

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Number of years, if any, that you studied a Third Language at post-primary school

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\*Where the candidate intends to present another language (apart from English) as a Leaving Certificate subject, the rationale for presenting the other language, while seeking exemption from Irish on the basis of a learning disability affecting language skills, must be set out clearly and accompany the application for exemption.

Please have this declaration signed by the Principal of your current school.

**I have been granted an exemption from the study of Irish by the Department of Education and Skills.**

Application made under this regulation should be accompanied by:

a copy of the Department of Education and Skills Certificate of Exemption (M10/94), signed by the Principal of the school where the exemption was issued

**AND**

a copy of a professional psychologist's report

a rationale for presenting another language while seeking exception from Irish (where relevant)\*

**Declaration by School Principal**

School name

\_\_\_\_\_

School address

\_\_\_\_\_

School phone

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I confirm that, to the best of my knowledge, the information given in this application is correct.

Signature of School Principal

Date of signature

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

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Candidates should read carefully section 5 and 6 on the Regulations regarding the Irish requirements and the Third Language Requirement in the booklet 'NUI Matriculation Regulations' before completing this section of the application.

### Section E --- for exemption from Irish and/or Third Language

Department of Education and Skills Certificate



Professional Psychologist's Certificate



Candidates who have not received a Department of Education and Skills (DES) Certificate of Exemption but who are certified by a professional psychologist as having a Specific Learning Disability affecting basic language skills in the mother tongue (viz. a dyslexic condition warranting exemption).

Exemptions(s) for which you wish to apply

Irish and Third Language       Irish only       Third Language only

#### Attendance at primary school

	Years of attendance								
	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr> </table> to <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr> </table>	Y	Y	Y	Y	Y	Y	Y	Y
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Y	Y	Y	Y						
Y	Y	Y	Y						

#### Attendance at post-primary school

	Years of attendance								
	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr> </table> to <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr> </table>	Y	Y	Y	Y	Y	Y	Y	Y
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Y	Y	Y	Y						
Y	Y	Y	Y						

Number of years, if any, that you studied Irish at primary school	
Number of years, if any, that you studied Irish at post-primary school	
Number of years, if any, that you studied a Third Language at post-primary school	

\*Where the candidate intends to present another language (apart from English) as a Leaving Certificate subject, the rationale for presenting the other language, while seeking exemption from Irish on the basis of a learning disability affecting language skills, must be set out clearly and accompany the application for exemption.

Please have this declaration signed by the Principal of your current school.

#### I have been certified as having a Specific Learning Disability affecting language skills.

Application made under this regulation should be accompanied by:

a copy of a professional psychologist's report **AND**

a copy of the NUI Certification Form signed by a professional psychologist (available from NUI)

a rationale for presenting another language while seeking exception from Irish (where relevant)\*

#### Declaration by School Principal

School name

School address

School phone

I confirm that, to the best of my knowledge, the information given in this application is correct.

Signature of School Principal

Date of signature

D	D	M	M	Y	Y	Y	Y
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