

Regulations governing Grants toward Scholarly Publication

The NUI Publications Scheme aims to support and encourage publications and scholarly research by academic staff in the constituent universities, Recognised Colleges or Colleges linked with a constituent university of the National University of Ireland. The Scheme seeks to promote the highest standards of excellence in academic publishing, based on peer review and critical reading of texts prior to publication.

Under the scheme, approximately €40,000 will be made available annually for individual grants of up to €3,000 each, which may be awarded following the Senate's consideration and approval of recommendations submitted by the NUI Publications Committee. This Committee considers applications at its meetings in June and December.

1. Regulations

- 1.1 Members of staff, both full-time and part-time, of the constituent universities, Recognised Colleges or Colleges linked with a constituent university of NUI and post-doctoral fellows are eligible to apply under the Scheme.
- 1.2 The main purpose of the grants is to enable writers to secure publication which would otherwise entail undue personal expenditure.
- 1.3 The Scheme is administered by the NUI Publications Committee appointed by the Senate.
- 1.4 The Committee will make its recommendations concerning grant applications to the Senate following consideration of:
 - (a) the literary or scientific value of the work,
 - (b) the cost of publication and
 - (c) the writer's opportunities of securing alternative means of, or aid towards, publication.
- 1.5 In addition, the following general guidelines will normally apply:
 - (i) grants will not be paid for publications considered to be commercially viable;
 - (ii) grants will not be provided for research or travel;
 - (iii) grants will not be paid for page charges for journal articles or for reprints of articles;
 - (iv) grants will not be paid for rights payments;
 - (v) grants will not be paid for self-publication; preference will be given to publications by reputable national and international publishers;
 - (vi) grants will not be paid retrospectively;
 - (viii) grants are not intended to provide full cost recovery but to contribute towards the total cost of publishing.
- 1.6 The Committee will deal directly with writers and the Committee's grant may be made subject to specified conditions, or may be given in the form of a guarantee.
- 1.7 The Committee reserves the right to consult an independent assessor concerning any application.
- 1.8 Grant approvals are valid for a period of five years from the date of the Senate meeting at which they have been approved. After that period, a further application to NUI will be necessary.

2. Lodgement of Documents (checklist)

The following documentation must be included with the application:

- 2.1 A short summary of the scope of the work together with a table of contents and a statement as to its approximate length;
- 2.2 Evidence that in the process of publication, the work will have been subject to an expert critical evaluation and that the final text will reflect any changes resulting from that evaluation. Accordingly, applicants (or their publishers) are required to present two readers' reports on the completed draft. The readers must be independent and their reports commissioned by the publisher: a report from a Departmental or other close professional colleague will not be accepted. The Committee reserves the right to consult an independent assessor or assessors concerning any application;
- 2.3 A statement from the publisher indicating a commitment to publish the work and setting out the detailed costs of publication.
- 2.4 Closing Dates: Applications should be submitted to the Registrar, NUI, 49 Merrion Square, Dublin 2, D02 V583 by:
 - 1 June
 - 1 December
- 2.5 Application forms are available to download at www.nui.ie/awards or email: registrar@nui.ie

NUI Publications Scheme Grant Towards Scholarly Publications



Ollscoil na hÉireann
National University of Ireland
The Registrar,
49 Merrion Square,
Dublin 2, Ireland

Phone +353 1 439 2424
registrar@nui.ie
www.nui.ie @NUI MerrionSq

Please complete all sections.
Please write in block capitals.

Surname

First name(s)

Address

Phone/Mobile

Email

Institution where applicant is employed

- | | | | |
|-------------------------------|---------------------------------------|-------------------------------|-------------------------------|
| <input type="checkbox"/> UCD | <input type="checkbox"/> UCC | <input type="checkbox"/> NUIG | <input type="checkbox"/> NUIM |
| <input type="checkbox"/> RCSI | <input type="checkbox"/> NCAD | <input type="checkbox"/> SCHM | <input type="checkbox"/> IPA |
| <input type="checkbox"/> MITP | <input type="checkbox"/> St. Angela's | | |

Department/School/Faculty/College

Position

If any.

Former application

- No Yes *Please include details below*

Details of former application.

Degree/Diploma Title, for example BA
Institution, for example UCD or NUIM

Qualifications

Qualification Title

Year conferred

Institution

Qualification Title	Year conferred	Institution

Application details

A short summary of the scope of the work together with a table of contents and a statement as to its approximate length.

Title of work for which aid is sought

Please complete all sections.
Please write in block capitals.

Independent evidence provided

Note -- The Committee will wish to satisfy itself that:

- (i) on the basis of its literary or scientific value, that the text merits assistance towards its publication as a work of academic research or scholarship AND
- (ii) in the process of publication, the work will have been subject to an expert critical evaluation and that the final text will reflect any changes resulting from that evaluation. Accordingly, applicants (or their publishers) are required to present two readers' reports on the completed draft. The reader must be independent and their reports commissioned by the publisher: a report from a Departmental or other close professional colleague will not be accepted. The Committee reserves the right to consult an independent assessor or assessors concerning any application.

Publication details

A statement from the publisher indicating a commitment to publish the work and setting out detailed costs of publication should be included with this application.

Has the work already been accepted for publication.

No

Yes *Please include details below.*

If the work has already been accepted for publication, state the Publisher's name and address

Publisher's name

Publisher's address

State the estimated total cost of publication and provide a breakdown of the costs involved.

Estimated total cost of publication

€

Provide breakdown of costs below.

Please complete all sections.
Please write in block capitals.

If not already accepted for publication, state intentions concerning publication.

Maximum €3000.

Amount of grant sought €

--	--	--	--	--	--

Provide names of any other bodies from which funding has been sought.

If any.

State any funding that has already been secured.

If any.

Please provide amount(s), which may be obtained from other sources.

Data Protection

NUI processes all personal data transparently and lawfully. Please refer to NUI's general Data Protection Policy, available at www.nui.ie

Specific data protection information relating to the NUI Publications Scheme Grant Towards Scholarly Publications is available in the associated regulations/procedures, available at www.nui.ie

In the event of a grant being made to me in connection with the foregoing application, I undertake to comply with any conditions that the Senate may impose in relation to the publication of the work.

I declare that the information set out in this application is correct. I consent to NUI processing my personal data for this specific application, in line with stated regulations and NUI's data protection policy.

Signature of Applicant

Date of Signature

--	--	--	--	--	--	--	--	--	--