

Regulations governing Grants toward Scholarly Publication

The NUI Publications Scheme aims to support and encourage publication of scholarly research by staff in the member institutions of the National University of Ireland. Allocation of funding through the Scheme will be based on peer review prior to publication.

Under the scheme, approximately €20,000 will be made available annually for individual grants of up to €3,000 each, which may be awarded following the Senate's consideration by the NUI Publications Committee. This Committee considers applications at its meetings in June and December.

1. Regulations

- 1.1 Members of staff, both full-time and part-time, of the constituent universities, recognised colleges or colleges linked with a constituent university of NUI and post-doctoral fellows are eligible to apply under the Scheme.
- 1.2 The main purpose of the grants is to enable applicants to secure publication, which would otherwise entail undue personal expenditure.
- 1.3 Publication will be interpreted broadly and may include:
 - Monographs
 - Edited collections
 - Journal articles
 - Audio-visual productions (e.g. films, podcasts, music)
- 1.4 The Scheme is administered by the NUI Awards team and considered by the NUI Publications Committee.
- 1.5 The Committee will make its recommendations concerning grant applications to the Senate following consideration of:
 - (a) the literary or scientific value of the work,
 - (b) the cost of publication and
 - (c) the writer's opportunities of securing alternative means of, or aid towards, publication.
- 1.6 In addition, the following general guidelines will normally apply:
 - (i) grants will not be paid for publications considered to be commercially viable;
 - (ii) grants will not be provided for research or travel;
 - (iii) grants will not be paid for page charges for journal articles or for reprints of articles;
 - (iv) grants will not be paid for rights payments;
 - (v) grants will not be paid for self-publication; preference will be given to publications by reputable national and international publishers;
 - (vi) grants will not be awarded after publication;
 - (vii) grants are not intended to provide full cost recovery but to contribute towards the total cost of publishing.
 - (viii) grants will not be awarded to increase the level of open access
- 1.7 The NUI Awards team will deal directly with applicants and the grant may be made subject to specified conditions or may be given in the form of a guarantee.
- 1.8 The Committee reserves the right to consult an independent assessor concerning any application.
- 1.9 Grant approvals are valid for a period of five years from the date of the Senate meeting at which they have been approved. After that period, a further application to NUI will be necessary.

2. Lodgement of Documents (checklist)

- 2.1 The following documentation must be included with the application:
 - A short summary of the scope of the work together with a table of contents (or equivalent) and a statement as to its approximate length;
 - Evidence that in the process of publication, the work **has been** subject to an expert critical evaluation and that the final publication will reflect any changes resulting from that evaluation. Accordingly, applicants (or their publishers) are required to present two reviewers' reports on a completed draft. The reviewers must be independent, and their reports commissioned by the publisher: a report from a Departmental or other close professional colleague will not be accepted. The Committee reserves the right to consult an independent assessor or assessors concerning any application;
 - A statement from the publisher indicating a commitment to publish the work and setting out the detailed costs of publication.
- 2.2 Closing Dates: Applications should be submitted to the Registrar, NUI, 49 Merrion Square, Dublin 2, D02 V583 by:
 - 1 June
 - 1 December
- 2.3 All application documents must be submitted by email to awards@nui.ie. The email subject should state the NUI Award being applied for, i.e. Grants toward Scholarly Publication.
- 2.4 Candidates should ensure the electronic documents included in their application are:
 - (i) saved as separate files, and
 - (ii) compressed into a zip file (max. size 20 MB)

NUI Publications Scheme Grant Towards Scholarly Publications



Ollscoil na hÉireann
National University of Ireland

The Registrar,
49 Merrion Square,
Dublin 2, Ireland

Phone +353 1 439 2424

registrar@nui.ie

www.nui.ie @NUI MerrionSq

Please complete all sections.
Please write in block capitals.

Surname

First name(s)

Address

Phone/Mobile

Email

Institution where applicant is employed

- UCD UCC UG MU
 RCSI NCAD IPA

Department/School/Faculty/College

Position

If any.

Former application

- No Yes *Please include details below*

Details of former application.

Degree/Diploma Title, for example BA

Institution, for example UCD or MU

Qualifications

Qualification Title

Year conferred

Institution

Qualification Title	Year conferred	Institution

Application details

A short summary of the scope of the work together with a table of contents and a statement as to its approximate length.

Title of work for which aid is sought

