

NUI Grant Scheme for Early Career Academics 2020 (Pilot Phase II)



Ollscoil na hÉireann
National University of Ireland
The Registrar,
49 Merrion Square,
Dublin 2, D02 V583, Ireland

Phone +353 1 439 2424
awards@nui.ie
www.nui.ie @NUI MerrionSq

Please complete all sections.
Please write in block capitals.

Title _____
Surname _____
First Name(s) _____
Permanent Address _____

Date of Birth

D	D	M	M	Y	Y	Y	Y
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I identify my gender as _____

Mobile / Phone

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Email _____

Primary email for correspondence
throughout the application process

Have you previously applied for an NUI Scholarship or Prize? Yes No

If Yes, list the Scholarship or Prize and year of application

Y	Y	Y	Y
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If yes, please provide additional
information with your application.

Qualifications

Degree Title	Year Conferred	Classification	Institution								
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Y	Y	Y	Y								

Classification, for example 1H or 2.1
Institution, for example UCD or UCC

Please provide detail of post-doctoral fellowship positions held to date

Employment Status

Are you currently in employment in a Higher Education Institute? Yes No

Please confirm you are not a fulltime permanent member of staff
(see Regulation 4.2) Yes No

APPLICATION CHECKLIST

Application must include:

- A Application Form
- B Detailed Grant Proposal
- C Abstract of Proposal
- D Letter of Support
- E Certified Academic Transcript(s)
- F Curriculum Vitae to include a list of publications and grants to date

The closing date for receipt of completed applications is **13 March 2020.**

Proposal:

1. Academic Networking

OR

2. Conference/Symposium Organisation

Stream you are applying for Stream 1 Stream 2

Grant Amount Requested

Research Subject Area

Named School/Department/Institute through which grant monies will be administered

Proposed host institution for conference/symposium (Stream 2 applicants only)

Data Protection

NUI processes all personal data transparently and lawfully.

Please refer to NUI's general Data Protection Policy, available at www.nui.ie

Specific data protection information relating to the NUI Grant Scheme for Early Career Academics available in the associated Regulations.

I declare that the information set out in this application is correct. I consent to NUI processing my personal data for this specific application, in line with stated regulations and NUI's data protection policy.

Signature

Date of signature

D	D	M	M	Y	Y	Y	Y
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Regulations for NUI Grant Scheme for Early Career Academics

The National University of Ireland is pleased to invite applications for the NUI Grant Scheme for Early Career Academics (offered for a second year) on a pilot basis for competition in the academic year 2019-2020.

General Regulations of the Grant Scheme

1. General Regulations

The NUI Grants for Early Career Academics will be awarded on the basis of a common competition open to NUI graduates and/or recent or current post-doctoral fellows at NUI institutions. Academics in all disciplines are welcome to apply.

2. Value of the Grants

The value of the individual Grants range from €1,000 - €5,000, subject to the application and budget presented in the candidate's application, to be paid directly to the host School/Department/Institute in the candidate's institution on receipt of an invoice from the School/Department/Institute, providing the relevant cost-centre details.

Overall the value of this Grant Scheme (pilot phase II) is capped at €40,000 for 2019-2020.

3. Objectives

3.1 The Grants are intended to support early-career academics to develop their conference or symposium-organisational skills and to expand their international academic connections. There are two streams:

Stream 1: Academic Networking

Applications are invited for grants of up to €2,000 to support the development of academic connections, networks and collaborations with individuals and named institutions inside and outside of Ireland. Applications must demonstrate at least one proposed collaboration outside of Ireland.

Stream 2: Conference/Symposium Organisation:

Applications are invited for grants of between €2,000 - €5,000 to lead the organisation and management of an international conference/symposium in the NUI building on Merrion Square (use of NUI facilities included) or in a constituent university (or linked college) or recognised college of NUI. A list of these institutions is available at: <http://www.nui.ie/elections/docs/institutions.pdf>

3.2 Allocated NUI funding will be transferred to a designated financial cost-centre within the recipient's host School/Department/Institute. Applications for all streams are welcomed in all disciplines and interdisciplinary or multi-disciplinary proposals are particularly encouraged.

3.3 Stream 1 and Stream 2 grant recipients will be required to complete their planned activities and submit a report to NUI by **31 March 2021**.

3.4 A report should be submitted to NUI no later than one month following completion of the planned conference/symposium or planned networking activity.

4. Eligibility

- 4.1 Applicants must be holders of one of the following:
- (i) a PhD awarded in an NUI constituent university (i.e. UCD, UCC, NUI Galway, Maynooth University) or other NUI member institution no earlier than 7 years previously, i.e. January 2013;
 - (ii) a PhD awarded by another HEI no earlier than 5 years previously, i.e. 2014 and any other degree of the National University of Ireland; (e.g. Bachelor, Master)
 - (iii) a Post-Doctoral Fellowship awarded by NUI or in an NUI constituent university (i.e. UCD, UCC, NUI Galway, Maynooth University) or other NUI member institution and with a start date of no earlier than 3 years previously, i.e. January 2016;
 - (iv) a current post-doctoral research position at an NUI member institution.
- 4.2 Full-time, permanent members of staff of the NUI constituent universities, other NUI member institutions, or other higher education institutions are not eligible to apply;
- 4.3 Only one application will be accepted per applicant in any one year.
- 4.4 Previous recipients of a NUI Grant (Stream 1) are eligible to apply for a NUI Grant through Stream 2. However, previous recipients of a NUI Grant (Stream 2) are not eligible to apply for a second time.

5. Application Procedure

Application forms are available to download at <http://www.nui.ie/awards/PostDoctoralFellowships/> and must be submitted with the following documentation:

- 5.1 **Grant Proposal:** Candidates are required to submit a statement (between 1,000 – 2,000 words) to include:

Stream 1:

- A detailed plan setting out the proposed HEIs, business/industry/other organisational connections/collaborations, and named individuals, with whom the applicant wishes to develop links;
- The rationale for the range of activities planned at this stage in the candidate's academic career;
- Proposed budget.

or

Stream 2:

- Summary of conference/symposium content (aims and objectives and where possible, provisional programme and format);
- List of potential or confirmed speakers;
- Timeline and proposed location (NUI building/constituent university/linked college/recognised college) of conference/symposium;
- Proposed budget;
- The rationale for the organisation of this conference/symposium at this stage in the candidate's academic career.

- 5.2 **Abstract of Proposal:** Candidates are required to submit a short abstract of the grant proposal (max. 200 words)

- 5.3 **Letter of Support:**

Stream 1:

A letter from the Head/Director of the School/Department/Institute where the applicant is currently based, or their most recent supervisor or Head/Director of School/Department/Institute attesting to the applicant's academic and professional track record.

or

Stream 2:

- (i) A letter from the Head/Director of the School/Department/Institute concerned that will host/support

the conference/symposium should be submitted indicating support for the application and confirming that the resources required will be provided if the application is successful.

- (ii) Similarly, if the applicant wishes to hold the conference/symposium in NUI, a letter from the Head/Director of the School/Department/Institute concerned will also be required to confirm support for the proposal.

5.4 Certified Academic Transcripts: to be submitted for each degree and diploma awarded.

5.5 C.V. to include a list of publications and grants to date: detailing all academic and other relevant achievements to date.

6. Selection Process

- 6.1** The NUI Registrar and designated NUI staff will administer the competition for the Grants.
- 6.2** A Selection Panel will be appointed by NUI to review the grant applications.
- 6.3** A shortlisting process will apply and a list of shortlisted applications will be determined by the Selection Panel.
- 6.4** The application of each candidate will be assessed by two panel members based on a set of criteria and ranked accordingly.
- 6.5** Following the evaluation of applications, the Selection Panel will finalise its recommendations to the NUI Registrar on the awarding of the Grants. The NUI Registrar will inform the successful candidates in writing of the Senate's decision regarding the awarding of the Grants.
- 6.6** The decision of the Senate on the awarding of the Grants will be final.
- 6.7** NUI has an Appeals Process in place to guarantee that the University has acted fairly and reasonably, and followed the appropriate steps in its selection process. Further details can be found on the NUI website.

7. Lodgement of Documents (see checklist on front of application form)

- 7.1** Applications and associated documentation must be submitted by email to awards@nui.ie to include the documents listed on the application form and in Section 5 above.
- 7.2** One hard-copy of the full application must also be submitted to: **The Registrar, National University of Ireland, 49 Merrion Square, Dublin 2, D02 V583**. The envelope should state the NUI award being applied for, i.e. NUI Grant Scheme for Early Career Academics.
- 7.3** The closing date for receipt of the electronic application is **Friday, 13 March 2020**. The hardcopy application must show a postmark of no later than **Friday, 13 March 2020**.

8. Acknowledgement of NUI Support

Grant recipients must acknowledge receipt of NUI support in all publicity relating to the research undertaken. The publicity may include but is not restricted to the following: letterheads, office signs, media appearances, press releases, public lectures, interviews, conferences, publications, monographs, print materials, social media and online materials including email signatures, television and radio advertisements, websites, film, and video/audio recordings associated with or arising from the research undertaken. Where possible, NUI's logo should be included in any such acknowledgement.

9. Terms and Conditions of Grants

- 9.1 Grant monies will be transferred directly to a named cost-centre in the institution where planned activities will take place.
- 9.2 Stream 1 and Stream 2 grant recipients will be required to complete their planned activities no later than **31 March 2021** and to submit a report to NUI one month after the planned activities have been completed.
- 9.3 Grant recipients unable to complete planned activities by **31 March 2021** must notify NUI in writing by **30 November 2020**. NUI reserves the right to retract a reasonable portion of allocated grant monies in such cases.

10. Data Protection

The National University of Ireland is committed to a policy of protecting the rights and privacy of individuals in accordance with the Data Protection Act 1988, the Data Protection (Amendment) Act 2003 and the European General Data Protection Regulation (as per the Data Protection Act, 2018).

Personal data supplied by candidates as part of the application process will be shared with selection panel members. Personal data is retained by NUI for a maximum period of five years for successful candidates and three years for unsuccessful candidates. Further information is available in NUI's Data Protection policy, accessible at:

http://www.nui.ie/about/pdf/data_protection/NUI_Data_Protection_Policy.pdf