

NUI Grant Scheme for Early Career Academics (pilot 2018)



Ollscoil na hÉireann
National University of Ireland
The Registrar,
49 Merrion Square,
Dublin 2, D02 V583, Ireland

Phone +353 1 439 2424
awards@nui.ie
www.nui.ie @NUIMerrionSq

Please complete all sections.
Please write in block capitals.

Title _____
Surname _____
First name(s) _____
Permanent address _____

Date of birth

D	D	M	M	Y	Y	Y	Y
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I identify my gender as _____

Mobile / Phone

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Email _____

Have you previously applied for an NUI Scholarship or Prize? Yes No

If Yes, list the Scholarship or Prize and year of application _____

Y	Y	Y	Y
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Primary email for correspondence throughout the application process

If yes, please provide additional information with your application.

Qualifications

Degree Title	Year conferred	Classification	Institution								
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Classification, for example 1H or 2.1
Institution, for example UCD or UCC

Data Protection

NUI processes all personal data transparently and lawfully.
Please refer to NUI's general Data Protection Policy, available at www.nui.ie
Specific data protection information relating to the NUI Grant Scheme for Early Career Academics available in the associated Regulations.

Please provide detail of post-doctoral fellowship positions held to date

Conference/Symposium Proposal/Networking Proposal

Research Subject Area _____

Proposed host institution for conference/ symposium (N/A) for Stream 1 applicants)

Named School/Department/ Institute through which grant monies will be administered

I declare that the information set out in this application is correct and I agree to the use of my personal by NUI in accordance with the regulations for this Grant Scheme.

Signature _____
Date of signature

D	D	M	M	Y	Y	Y	Y
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APPLICATION CHECKLIST

Application must include:

- A Application Form
- B Detailed Grant Proposal
- C Abstract of Proposal
- D Letter of Support
- E Certified Academic Transcript(s)
- F Curriculum Vitae to include a list of publications and grants to date

The closing date for receipt of completed applications is
31 January 2019.

Regulations for NUI Grant Scheme for Early Career Academics

The National University of Ireland is pleased to invite applications for the NUI Grant Scheme for Early Career Academics, offered on a pilot basis for competition in the academic year 2018-2019.

General Regulations of the Grant Scheme

1. General Regulations

The NUI Grants for Early Career Academics will be awarded on the basis of a common competition open to NUI graduates and/or recent or current post-doctoral fellows at NUI institutions. Academics in all disciplines are welcome to apply.

2. Value of the Grants

The value of the individual Grants range from €1,000 - €5,000, subject to the application and budget presented in the candidate's application, to be paid directly to the host school/department in the candidate's institution on receipt of an invoice from the cost centre in question.

Overall the value of the pilot Grant Scheme is capped at €30,000 for 2018 – 2019.

3. Objectives

The Grants are intended to support early-career academics to develop their conference or symposium-organisational skills and to expand their international academic connections. There are two streams:

Stream 1: Academic networking, leading to a written proposal for an international conference/symposium:

Applications are invited for grants of up to €2,000, to support the development of connections, networks and collaborations with named institutions inside and outside of Ireland, leading to a written proposal for a conference or symposium in an NUI institution. Applications must contain a minimum of one named institution outside of Ireland.

Stream 2: Conference/ Symposium Organisation:

Applications are invited for grants of between €2,000 - €5,000 to lead the organisation and management of an international conference/symposium in the NUI building on Merrion Square (use of NUI facilities included) or in an NUI constituent university or Recognised College.

Allocated NUI funding will be transferred to a designated financial cost-centre within the recipient's Constituent University/Recognised College school, department or research institute. Applications for all streams are welcomed in all disciplines and interdisciplinary or multi-disciplinary proposals are particularly encouraged.

Stream 1 and Stream 2 grant recipients will be required to complete their planned activities and submit a report to NUI by **30th June 2020**.

4. Eligibility

4.1 Applicants must be holders of one of the following:

- (i) any PhD awarded in an NUI constituent university (i.e. UCD, UCC, NUI Galway, Maynooth University) or other NUI member institution no earlier than 7 years previously, i.e. January 2012;
- (ii) a PhD awarded no earlier than 5 years previously, i.e. 2013 and any other degree of the National University of Ireland; (e.g. Bachelor, Master)

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- (iii) a Post-Doctoral Fellowship awarded by NUI or in an NUI constituent university (i.e. UCD, UCC, NUI Galway, Maynooth University) or other NUI member institution no earlier than 3 years previously, i.e. January 2016;
 - (iv) a current post-doctoral research position at an NUI member institution.
- 4.2 Full-time, permanent members of staff of the NUI constituent universities, other NUI member institutions, or other higher education institutions are not eligible to apply;
- 4.3 Only one application will be accepted per applicant in any one year.

5. Application Procedure

Application forms are available to download at www.nui.ie/awards and should be submitted with the following documentation:

- 5.1 Grant Proposal: Candidates are required to submit a statement (between 1,000 – 2,000 words) to include:

Stream 1:

- A detailed plan setting out the proposed HEIs, business/industry/other organisational connections/collaborations, and named individuals, with whom the applicant wishes to develop links, leading to a proposal related to the organisation of a conference/symposium;
- Timeline and proposed (NUI constituent university/Recognised College) location of conference/symposium;
- Proposed budget;
- The rationale for this plan at this stage in the candidate's academic career.

or

Stream 2:

- Summary of conference/symposium content (aims and objectives and where possible, provisional programme and format);
- List of potential or confirmed speakers;
- Timeline and proposed location (NUI building/ NUI Constituent University/Recognised College) of conference/symposium;
- Proposed budget;
- The rationale for the organisation of this conference/symposium at this stage in the candidate's academic career.

- 5.2 **Abstract of Proposal:** Candidates are required to submit a short abstract of the grant proposal (max. 200 words)

- 5.3 **Letter of Support:**

Stream 1:

A letter from the Head of Department/School, Director of Institute/Centre where the applicant is currently based, or their most recent supervisor/ Head of Department attesting to the applicant's academic and professional track record.

or

Stream 2:

A letter from the Head of Department/School or Director of Institute/Centre concerned that will host/support the conference/symposium should be submitted indicating support for the application and confirming that the resources required will be provided if the application is successful.

- 5.4 **Certified Academic Transcripts:** to be submitted for each degree and diploma awarded.
- 5.5 **C.V. to include a list of publications and grants to date:** detailing all academic and other relevant achievements to date.

6. Selection Process

- 6.1 The NUI Registrar and designated NUI staff will administer the competition for the Grants.
- 6.2 A Selection Panel will be appointed by NUI to review the grant applications.
- 6.3 Following the evaluation of applications, the Selection Panel will finalise its recommendations to the NUI Registrar on the awarding of the Grants. The NUI Registrar will inform the successful candidates in writing of the Senate's decision regarding the awarding of the Grants.
- 6.4 Following the evaluation of applications, the Selection Panel will finalise its recommendations to the NUI Registrar on the awarding of the Grants. The NUI Registrar will inform the successful candidates in writing of the Senate's decision regarding the awarding of the Fellowship.
- 6.5 The decision of the Senate on the awarding of the Grants will be final.
- 6.6 NUI has an Appeals Process in place to guarantee that the University has acted fairly and reasonably, and followed the appropriate steps in its selection process. Further details can be found on the NUI website.

7. Lodgement of Documents (see checklist on front of application form)

- 7.1 Applications and associated documentation should be submitted via email to awards@nui.ie (in doc or docx format) to include the documents listed on the application form and in Section 5 above. Alternatively, applications can be submitted in hard-copy to: **The Registrar, National University of Ireland, 49 Merrion Square, Dublin 2, D02 V583**. The envelope should also state the NUI grant being applied for, i.e. NUI Grant Scheme for Early Career Academics.
- 7.2 **The closing date for receipt of applications is Thursday, 31 January 2019.**

8. Acknowledgement of NUI Support

Grant recipients must acknowledge receipt of NUI support in all publicity relating to the conference/symposium undertaken. The publicity may include but is not restricted to the following: public lectures, email signatures, letterheads, office signs, conferences, publications, monographs, media appearances, print, social media and online materials including e-mail signatures.

9 Terms and conditions of grants

- 9.1 Grant monies will be transferred directly to a named cost-centre in the institution where planned activities will take place
- 9.2 Stream 1 and Stream 2 grant recipients will be required to complete their planned activities and submit a report to NUI by **30th June 2020**.
- 9.3 Grant recipients unable to complete planned activities by 30th June 2020 must notify NUI in writing by 31st January 2020. NUI reserves the right to retract a reasonable portion of allocated grant monies in such cases.