

Application for NUI E J Phelan Fellowship in International Law 2016



Ollscoil na hÉireann
National University of Ireland
The Registrar,
49 Merrion Square,
Dublin 2, D02 V583, Ireland
Phone +353 1 439 2424
awards@nui.ie
www.nui.ie

Please complete all sections.
Please write in block capitals.

Title _____

Surname _____

First name(s) _____

Permanent address _____

Date of birth

D	D	M	M	Y	Y	Y	Y
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 Male Female

Mobile / Phone

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Email _____

If yes, please provide additional
information with your application.

Have you previously applied for an NUI Scholarship or Prize? Yes No

Are you in receipt of funding from other source(s)? Yes No

Qualifications

Classification, for example 1H or 2.1
Institution, for example UCD or UCC

Degree Title	Year conferred	Classification	Institution								
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Y	Y	Y	Y								

Research

Research subject area _____

Title of research proposal _____

Proposed venue for Fellowship _____

Doctoral degree start date

M	M	Y	Y	Y	Y
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APPLICATION CHECKLIST

- Application must include
- A Application form
 - B Research proposal
 - C Letter of Support
 - D Curriculum Vitae
 - E Certified academic transcript(s)
 - F Academic References (x2)

The closing date for receipt of
completed applications is
22 March 2016.

Academic referees

Academic referee one	Academic referee two
Name _____	Name _____
Institution _____	Institution _____
Address _____	Address _____
_____	_____

I declare that the information set out in this application is correct

Signature _____

Date of signature

D	D	M	M	Y	Y	Y	Y
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Regulations for NUI E J Phelan Fellowship in International Law 2016

The National University of Ireland is pleased to invite applications for the E J Phelan Fellowship in International Law, offered for competition in 2016. This Fellowship is offered to NUI graduates at an advanced stage of their doctoral studies in any area of International Law.

1. Value of Fellowship

The value of the Fellowship is €25,000 to be paid in instalments for up to 18 months. All funding awarded by NUI must be used exclusively for the purposes of the Fellowship.

2. Objectives

The Fellowship is intended to encourage and support a doctoral candidate of proven academic excellence at an advanced stage of their studies in any area of International Law, in a constituent university of NUI. It is expected that the research undertaken will result in a substantial contribution to knowledge worthy of publication.

3. Eligibility

- 3.1** Graduates of the National University of Ireland, holding a degree in Law, or other appropriate discipline, and who are pursuing a doctoral degree in any area of International Law.
- 3.2** Full-time members of staff, of the Constituent Universities, Recognised Colleges or College linked with a Constituent University in NUI or other higher education institutions are not eligible to apply for this Fellowship.

4. Terms and conditions of the Fellowship

4.1 Tenure

The Fellowship will be held upon the condition that the holder during the period of tenure thereof apply themselves to research in the subject area in which they obtain the Fellowship, or in some cognate line of research approved by Senate. Such research shall be pursued wholly in such places as the Senate may direct, and under the direction of a Professor/Director of a University or of some other person selected by the recipient and approved by the Senate, or by such authority as the Senate may direct.

4.2 Duties

Every six months, the holder of the Fellowship is required to submit a report from the Professor/Director under whom they are studying, confirming that they are satisfactorily pursuing the research work of the Fellowship. The final report to be submitted should indicate when the holder of the Fellowship intends to present his/her research for examination towards the doctoral degree. Further payment of Fellowship instalments may be withheld, if the Senate considers such a report unsatisfactory.

4.3 Acknowledgement of NUI support

- 4.3.1** The holder of the Fellowship will acknowledge the support received from NUI in any material published that relates directly to the research work.
- 4.3.2** The holder of the Fellowship must also acknowledge receipt of NUI support in all publicity relating to the research undertaken. The publicity may include but is not restricted to the following: public lectures, conferences, publications, monographs, print and online materials.

4.4 Fellowship payments

Payments will be made monthly through a bank account of the holder's choice, on the last working day of the month, with effect from an agreed date.

4.5 Taxation

- 4.5.1 Successful applicants are required to complete the Irish Revenue Scholarship Exemption Declaration Form, which is retained on file by the National University of Ireland for Revenue review if required.
- 4.5.2 Applicants are invited to seek Revenue clarification in relation to compliance with Irish laws and regulations on taxation if required.
- 4.5.2 Regulations were signed on 10th June 2011 that require Government Departments, all bodies established under statute and any other body which is involved in the disbursement of public funds to make annual returns to Revenue providing details of all payments made in each calendar year, subject to certain conditions. The legislation that allowed for these regulations to be made is Section 891B Taxes Consolidation Act 1997. Travelling Studentships and other similar payments are subject to these provisions and accordingly are returned to Revenue on an annual basis.

4.5 Postponement of tenure

In special circumstances, the Senate may consider an application from the holder of a Fellowship for the postponement of their tenure, for a period of not more than one year. Such applications must be accompanied by a letter from the Professor/Head of Department/School of Law in the holder's NUI institution recommending the postponement.

4.6 Termination of Fellowship and right of appeal

Should the Senate determine that the conditions of the Fellowship are not being fulfilled satisfactorily, it shall reserve the right to terminate the Fellowship. In such circumstances, the holder of the Fellowship shall have a right of appeal to the NUI Registrar who shall refer the appeal to an independent third party.

5. Application Procedure

Application forms are available to download at www.nui.ie/awards and should be submitted with the following documentation:

5.1 Research Proposal: Candidates are required to submit a detailed statement (max. 2000 words) concerning the research which they propose to undertake during the tenure of the Fellowship.

The statement should include:

- (i) the proposed topic of the research;
- (ii) the proposed nature, scope and methodology of the research;
- (iii) the relevance and importance of the study;
- (iv) a preliminary literature review;
- (v) where the research will be conducted and reasons for choosing that centre;
- (vi) other investigators involved in the research, where appropriate;
- (vii) potential future developments for the study.

5.2 Letter of support for application: A letter from the relevant Head of Department/School concerned should also be submitted indicating support for the application and confirming that the resources required will be provided if the application is successful.

5.3 Curriculum Vitae: to include academic and other relevant achievements to date.

5.4 Where appropriate, candidates should provide information on **previous research grants and scholarly publications.**

5.5 Certified Academic Transcripts: to be submitted for each degree and diploma awarded.

5.6 Reports of two Academic Referees: a specific NUI report form (available at www.nui.ie/awards) is to be completed by the referee(s) and (i) returned to the candidate in a sealed envelope or (ii) emailed directly to awards@nui.ie. It is the responsibility of the candidate to ensure that the references are submitted to NUI with their application by the closing date.

6. Selection Process

6.1 The NUI Registrar and designated NUI staff will administer the competition for the NUI EJ Phelan Fellowship in International Law.

6.2 A shortlisting process will apply and shortlisted candidates will be invited to attend for interview.

- 6.3 Two independent subject specialists will assess the research proposal of each candidate. The reports of the subject specialists will be made available to the NUI Registrar and will inform the decision on the shortlisting of candidates for interview.
- 6.4 Shortlisted candidates will be interviewed by a Selection Panel to be appointed by NUI.
- 6.5 The Selection Panel consisting of the Heads of the NUI Departments/Schools of Law, or their representatives, and chaired by an independent specialist will be convened to interview shortlisted candidates for the Fellowship. Additional specialist(s) may be invited by NUI to sit on the Selection Panel, if required.
- 6.6 The full application and subject specialist reports for each shortlisted candidate will be made available to the Selection Panel in advance of the interviews.
- 6.7 Following the interviews, the Selection Panel will finalise their recommendations to the NUI Registrar on the awarding of the Fellowship. The NUI Registrar will report to Senate and inform the successful candidate in writing of the Senate's decision regarding the awarding of the Fellowship.
- 6.8 The decision of the Senate on the awarding of the Fellowship will be final.

7. **Lodgement of Documents (see checklist on front of application form)**

- 7.1 Applications and associated documentation should be submitted in hard-copy to: The Registrar, National University of Ireland, 49 Merrion Square, Dublin 2, D02 V583. The envelope should also state the NUI award being applied for, i.e. EJ Phelan Fellowship.
- 7.1 An electronic copy of the Research Proposal (word format) must also be emailed to: awards@nui.ie
- 7.2 The **closing date** for receipt of applications is **Tuesday, 22nd March 2016**.