

Application for NUI Dr Garret FitzGerald Post-Doctoral Fellowship in the Social Sciences



Ollscoil na hÉireann
National University of Ireland
The Registrar,
49 Merrion Square,
Dublin 2, Ireland
Phone +353 1 439 2424
awards@nui.ie
www.nui.ie

Please complete all sections.
Please write in block capitals.

Surname _____

First name(s) _____

Date of birth _____

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

 Male Female

Permanent address _____

Mobile / Phone _____

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Email _____

Have you previously applied for an NUI Scholarship? Yes No

Are you in receipt of funding from other source(s)? Yes No

If yes, please provide additional
information with your application

Classification, for example 1H or 2.1
Institution, for example UCD or NUIG

Qualifications

Degree Title	Year conferred	Classification	Institution								
_____	<table border="1"><tr><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	Y	Y	Y	Y	<table border="1"><tr><td></td><td></td><td></td><td></td></tr></table>					_____
Y	Y	Y	Y								
_____	<table border="1"><tr><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	Y	Y	Y	Y	<table border="1"><tr><td></td><td></td><td></td><td></td></tr></table>					_____
Y	Y	Y	Y								
_____	<table border="1"><tr><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	Y	Y	Y	Y	<table border="1"><tr><td></td><td></td><td></td><td></td></tr></table>					_____
Y	Y	Y	Y								

Research

Research subject area _____

Title of research proposal _____

Academic referees

Academic referee one	Academic referee two
Name _____	Name _____
Institution _____	Institution _____
Address _____ _____	Address _____ _____

APPLICATION CHECKLIST

Applications must include:

- A Research proposal
- B Application form
- C Curriculum Vitae
- D Certified academic transcript(s)
- E Details of previous grants
- F List of scholarly publications
- G Academic references (x2)

I A copy of your research proposal (Word format), to awards@nui.ie

The closing date for receipt of completed applications is
28 March 2014

Signature _____

Date of signature _____

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

NUI Dr Garret FitzGerald Post-Doctoral Fellowship in the Social Sciences

The National University of Ireland is pleased to invite applications for the Dr Garret FitzGerald Post-Doctoral Fellowship in the Social Sciences.

1. Introduction

The NUI Dr Garret FitzGerald Post-Doctoral Fellowship in the Social Sciences was established to honour the memory of the late Chancellor of the NUI who died in 2011. The Senate has decided that in 2014, the Fellowship will be used to support the work of the NUI Education and Society Committee. The primary purpose of the Committee is to support NUI in the development of a discursive role and towards making a contribution to civic society. It is envisaged that this will be concerned in part with the articulation of the role and values of the University in modern society but more generally, with analysis and comment on social developments of importance to the Irish society as a whole.

2. Objective

The objective of the Fellowship is, on the basis of original and independent research, to expand knowledge of, and provide constructive and meaningful contributions to, issues of contemporary societal significance and to thereby initiate and/or contribute to national debate. Whilst the specific areas of focus may vary, at least part of the work will have some bearing on education policy, practice and trends, in particular as it relates to higher education and the role of the university in society.

3. Duration

The Fellowship is tenable for one calendar year, from a date to be agreed, with the possibility of extension for a further year.

4. Value

The value of the Fellowship is €40,000 for one year, (subject to deduction of taxation and related statutory deductions) to be paid monthly, over the period of the Fellowship.

5. Duties and Responsibilities

The holder will undertake a range of activities that include, but are not limited to, the following;

- (i) Conduct a specified programme of research on behalf of the Education and Society Committee, on a topic or topics approved by the Committee;
- (ii) Prepare reports/articles, analysing and interpreting research findings and making recommendations for improvement;
- (iii) Prepare reports based on analysis of statistical data, including data provided to NUI by the constituent universities and recognised colleges;
- (iv) Engage in the dissemination of research findings;
- (v) Liaise with and encourage interaction between relevant stakeholders, policy makers and citizens to promote debate on the area of research (eg. through the organisation of lectures, speaker series, workshops, conferences etc.);

- (vi) Maintain accurate records of research activity and ensure the integrity of all data;
- (vii) Attend and brief meetings of the University's Education & Society Committee as required; and
- (viii) Identify areas for further research.

6. Skills and Qualifications

The successful candidate will:

- (i) Be a graduate of doctoral status holding any degree of National University of Ireland, and whose doctorate (awarded no earlier than 1 January 2009) is in any area of the Social Sciences;
- (ii) Demonstrate highly developed quantitative and qualitative research ability, including experience of databases and statistical software;
- (iii) Have strong analytical skills and the ability to apply research to advance the understanding of, and develop proposals in relation to, complex issues;
- (iv) Exhibit excellent writing and communication skills, including the ability to communicate ideas to diverse audiences;
- (v) Be proficient in IT;
- (vi) Show a proven aptitude to scope, plan and manage projects, with a track record of delivery;
- (vii) Be self-motivated, highly organised, and able to work independently.

The successful candidate will also ideally have:

- (i) Experience in policy engagement; and
- (ii) Good presentation skills.

Full-time members of staff in the Constituent Universities, Recognised Colleges or Colleges linked with Constituent Universities of NUI, or of other higher education institutions, are not eligible to apply for this Fellowship.

7. Terms and Conditions

7.1 Tenure and Conditions of Employment

The Fellowship will be hosted directly by the NUI (not by any of its member institutions). The Fellowship will be tenable by way of a one-year fixed purpose contract between the holder and the NUI. The holder will be subject to the terms and conditions as set out in the fixed term contract.

7.2 Hours of Work

The Fellowship is full-time and the working time is that reasonably required to fulfil the duties of the post, in accordance with the terms of the fixed term contract, taking account of socially acceptable norms. The holder is not entitled to hold any other appointment or undertake any work that, in the opinion of the Senate, may impair or hamper the due discharge of the terms of the Fellowship.

7.3 Academic Mentoring

The University will make arrangements for the nomination of an academic mentor to provide appropriate academic support to the holder in the course of the Fellowship.

7.4 Reporting Arrangements

The holder will report to the NUI Registrar and thereafter to the NUI Committee/ Senate. The holder will be required to provide regular progress reports on the progress of his/her work to the Registrar, who in turn will advise the NUI Senate.

7.5 Facilities

The NUI will acknowledge the holder of the Fellowship as an independent investigator who will be assigned facilities and other supports in the NUI offices, 49 Merrion Square Dublin 2, as appropriate. In applying for the Fellowship, candidates are required to indicate any specific facilities required for their research.

7.6 Fellowship Payments

The Fellowship is €40,000 for one year. Post-Doctoral payments are subject to deduction of taxation, pension and all related statutory deductions at source, in accordance with the terms of the fixed purpose contract. Payments are made in accordance with the terms of the fixed purpose contract with the NUI. Specific details, including date and method of payment, will be as outlined in the fixed purpose contract.

7.7 Termination of Fellowship and Right of Appeal

Should the Senate determine that the conditions of the Fellowship are not being fulfilled satisfactorily, it shall reserve the right, on the recommendation of the registrar, to terminate the Fellowship. In such circumstances, the holder of the Fellowship shall have a right of appeal to the NUI Chancellor, who shall refer the appeal to an independent party.

7.8 Confidentiality

The holder shall, throughout the period of the contract, keep confidential and fully protected all such confidential information as shall be entrusted to them concerning the University, or which shall come into their possession by virtue of their position with the University and its various stakeholders.

8. Application Procedure

Application forms are available to download at www.nui.ie/awards and should be submitted with the following documentation:

8.1 Research Proposal

Candidates are required to submit a detailed statement (max. 2,000 words) concerning the research they propose to undertake during the tenure of the Fellowship. The Committee has a particular (but not exclusive) interest in the following areas:

- (i) The interface between secondary and third level education;
- (ii) Post-secondary access and outcomes;
- (iii) The societal implications of trends in the uptake of particular subjects.

Proposals pertaining to other areas of the social sciences with significance for current public policy are also encouraged.

The Statement should include:

- (i) The proposed research topic(s);
- (ii) The proposed nature, scope and methodology of the research;
- (iii) The relevance and importance of the study;
- (iv) A preliminary literature review; and
- (v) Potential future developments for the study.

8.2 Curriculum Vitae

To include academic and other relevant achievements to date. Where appropriate, candidates should provide information on previous research grants and scholarly publications.

8.3 Certified Academic Transcripts

To be submitted for each degree and diploma awarded.

8.4 Reports of Two Academic Referees

To be completed by the referee(s) and returned to the candidate in a sealed envelope. The referee(s) should sign their name on the sealed flap of the envelope. It is the responsibility of the candidate to ensure that the references are submitted to NUI with their application by the closing date.

9. Selection Procedure

A panel, chaired by the NUI Chancellor and including representatives of the NUI Education and Society Committee, will administer the selection process. Additional specialists may be invited by the NUI to sit on the Panel, if required.

Two independent subject specialists will assess the research proposal of each candidate. The reports of the subject specialists will be made available to the Panel and will inform a shortlisting process. Shortlisted candidates will be invited to attend an interview by the Panel.

Following the interview stage, the Panel will finalise its recommendations to the NUI Senate on the awarding of the Fellowship.

The Senate may recommend the awarding of the Fellowship subject to revisions to the Research Proposal. If changes are requested, a revised Research Proposal must be submitted before the contract will be offered. The decision of the Senate on the awarding of the Fellowship will be final.

10. Lodgement of Documents (see checklist on front of form)

Applications and associated documentation should be submitted in hard-copy to: The Registrar, National University of Ireland, 49 Merrion Square, Dublin 2.

10.1 An electronic copy of the Research Proposal (word format) should be emailed to: awards@nui.ie

10.2 The **closing date** for receipt of applications is **Friday, 28 March 2014**.

Please note that applications and references may be submitted electronically but these should be supported by hard copies in each case.