

NUI Publications Scheme Regulations

The NUI Publications Scheme aims to support and encourage publications and scholarly research by academic staff in the Constituent Universities and Recognised Colleges of the National University of Ireland. The Scheme seeks to promote the highest standards of excellence in academic publishing, based on peer review and critical reading of texts prior to publication.

1. Regulations under which the scheme is operated.

- 1.1 Members of staff, both full-time and part-time, of the Constituent Universities and Recognised Colleges of the University, and post-doctoral fellows, are eligible to apply under the Scheme.
- 1.2 The main purpose of the grants is to enable writers to secure publication which would otherwise entail undue personal expenditure.
- 1.3 The Scheme is administered by the NUI Publications Committee appointed by the Senate.
- 1.4 The Committee will make its recommendations concerning grant applications to the Senate following consideration of
 - (a) the literary or scientific value of the work,
 - (b) the cost of publication and
 - (c) the writer's opportunities of securing alternative means of, or aid towards, publication.
- 1.5 In addition, the following general guidelines will normally apply:
 - (i) grants will not be paid for publications considered to be commercially viable;
 - (ii) grants will not be provided for research or travel;
 - (iii) grants will not be paid for page charges for journal articles, for reprints of articles or to fund open access for journal articles;
 - (iv) grants will not be paid for the publication of journals;
 - (v) grants will not be paid for rights payments;
 - (vi) grants will not be paid for self-publication; preference will be given to publications by reputable national and international publishers;
 - (vii) grants will not be paid retrospectively;
 - (viii) grants are not intended to provide full cost recovery but to contribute towards the total cost of publishing.
- 1.6 The Committee will deal directly with writers and the Committee's grant may be made subject to specified conditions, or may be given in the form of a guarantee.
- 1.7 The Committee reserves the right to consult an independent assessor concerning any application.
- 1.8 Grant approvals are valid for a period of five years from the date of the Senate meeting at which they have been approved. After that period, a further application to NUI will be necessary.

2. Lodgement of Documents (checklist)

The following documentation must be included with the application:

- 2.1 A short summary of the scope and content of the work together with a statement as to its approximate length;
- 2.2 Evidence that in the process of publication, the work will have been subject to an expert critical evaluation and that the final text will reflect any changes resulting from that evaluation. Accordingly, applicants (or their publishers) are required to present at least one, but preferably two, readers' reports on the work in question. The reader must be independent: a report from a Departmental or other close professional colleague will not be accepted. The Committee reserves the right to consult an independent assessor or assessors concerning any application;
- 2.3 A statement from the publisher indicating a commitment to publish the work and setting out the detailed costs of publication.

3. Closing date

The Publications Committee meets in June and December to consider applications made under the scheme. Applications should be submitted to the Registrar, National University of Ireland, 49 Merrion Square, Dublin 2 by 1 June for consideration at the June meeting, and by 1 December for the December meeting.

