



## OLLSCOIL na hÉIREANN - NATIONAL UNIVERSITY OF IRELAND

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### POST-DOCTORAL FELLOWSHIP in HISTORY

#### REGULATIONS, CONDITIONS AND APPLICATION PROCEDURE 2010

#### 1. NUI Post-Doctoral Fellowship in HISTORY offered for competition in 2010

The National University of Ireland is pleased to invite applications for the NUI Post-Doctoral Fellowship in History (to include all areas of History). Since 1999, NUI has offered Post-Doctoral Fellowships for competition biennially amongst NUI graduates, at home and abroad.

#### 2. Value of Fellowship: €40,000

The value of the Fellowship is €40,000 to be paid in instalments over one year.

#### 3. Objectives

The Fellowship is intended to encourage and support a post-doctoral student of proven academic excellence to advance his/her scholarly research in History in a Constituent University or a Recognised College of NUI. It is expected that in each case, the research undertaken will result in a substantial contribution to knowledge worthy of publication.

#### 4. Terms and conditions of the Fellowship

##### 4.1 Eligibility

- (i) Graduates of doctoral status, holding any degree of the National University of Ireland, and whose doctorates are in any area of History are eligible to apply for the Fellowship.
- (ii) Full-time members of staff in the Constituent Universities and Recognised Colleges of the NUI *or* of other higher education institutions are not eligible to apply for the Fellowship.

##### 4.2 Tenure

The Post-Doctoral Fellowship will be tenable in NUI. The Fellow may elect to take up the Fellowship in any of the constituent universities or recognised colleges of NUI, subject to the concurrence of the Senate and the institution concerned. The holder will be based in a Department/School in one of the NUI institutions.

##### 4.3 Duties

The holder of the Fellowship will be required to complete a substantial piece of research and publish the results in book form, or as articles in refereed journals, with an acknowledgement of the support received from NUI. In addition, the holder will be required to conduct a seminar in the Department/School to which he/she is assigned and/or within the NUI system, and on an occasional basis, to participate in the programmes on offer in the Department/School, subject to the conditions set out below.

##### 4.4 Responsibility to Head of Department/School

The holder of the Fellowship will be responsible to the Head of the Department/School in the NUI institution to which he/she is assigned, and thereafter to the NUI Senate. The holder will be required to report on the progress of his/her work to the head of Department/School, or other designated authority in the institution to which he/she is attached. The Head of Department/School will be required to advise the Senate on the progress of the work.

##### 4.5 Institutional support

The Department/School to which the holder of the Fellowship is assigned will provide office space, phone, PC, and the normal facilities available to members of the academic staff in that Department/School. In applying for the Fellowship, candidates are required to indicate any specific facilities required for their research.

##### 4.6 Hours of work

The Fellowship is a full-time one, and the working time is that reasonably required to fulfil the duties of the post, taking account of socially acceptable norms. The holder is not entitled to hold any other appointment or undertake any work, which in the opinion of the Senate, may impair or hamper the due discharge of the terms of the Fellowship.

#### 4.7 Fellowship payments

Payments will be made monthly through a bank account of the holder's choice, on the last working day of the month, with effect from an agreed date.

#### 4.8 Notice Period

The appointment is terminable at not less than three months' notice in writing, given either by the University or by the holder of the Fellowship. Any earlier termination date will be subject to agreement with the Head of Department/School in order to take account of the holder's current duties and responsibilities.

#### 4.9 Termination of Fellowship and right of appeal

Should the Senate determine that the conditions of the Fellowship are not being fulfilled satisfactorily, it shall reserve the right to terminate the Fellowship. In such circumstances, the holder of the Fellowship shall have a right of appeal to a sub-committee of the NUI Standing Committee.

### 5. Application Procedure

#### (a) Application Forms

Application forms are available to download at { HYPERLINK "http://www.nui.ie/awards" }. The **closing date** for receipt of applications is **Friday 25 June 2010**.

#### (b) Summary of Research Project to be undertaken during the Fellowship

Candidates are required to submit a detailed statement (1,500 - 2000 words) concerning the research which they propose to undertake during the tenure of the Fellowship, with an indication, where relevant, of any equipment or special facilities essential to the work.

#### (c) Choice of NUI Constituent University and Department/School

Candidates should indicate their preferences in relation to the NUI Constituent University and Department(s)/School(s) in which they would wish to be based, giving reasons for their choice(s).

Candidates are required to submit a letter from the Head of Department/School concerned indicating that he/she supports the application and would provide the office space, facilities and resources required if the application is successful.

#### (d) Curriculum Vitae and Certified Academic Transcript

The Curriculum Vitae should include academic and other relevant achievements to date. A Certified Academic Transcript should be included for each Degree awarded.

#### (e) Previous grants and publications

Where appropriate, candidates should provide information on previous research grants and scholarly publications.

#### (f) Referees

Candidates are required to provide the names of two referees. The application form includes a confidential reference form to be given by the candidate to each referee. The completed reference forms are to be returned by the referees direct to NUI by the closing date, **Friday 25 June 2010**. **However, it is the responsibility of the applicant to ensure that the necessary references are submitted on time to NUI.**

#### (g) The Selection Process

Following consideration of their written submissions, candidates will be invited to attend for Interview in connection with the award of the Fellowship. Depending on the number of applications received, it may be necessary to shortlist candidates. In that event, not all candidates will be called for interview.

### 6. Lodgement of Documents

**The closing date for receipt of applications is Friday 25 June 2010** and completed applications should be returned to: **The Registrar, National University of Ireland, 49 Merrion Square, Dublin 2.**

Applications should include: (i) An **electronic copy** of the Summary of the Research Project (word/pdf format) which can be emailed to {HYPERLINK "mailto:awards@nui.ie"} together with **EIGHT** hard copies of (ii) the Summary of the Research Project, (iii) the Application Form (iv) the Curriculum Vitae (v) A list of scholarly publications (vi) Certified Academic Transcript(s) for each Degree awarded (i.e. 1 ORIGINAL + 7 copies) (vii) A letter of support from the Head of Department/School in the Constituent University in which you would wish to be based.